

Travel Form

Reference Section 2-7-72(F), Austin City Code

**TRAVEL FORM**

City Code Section 2-7-72(F) requires that members of council report the following information regarding offers of any trip or excursion accepted by the member on the City's behalf from a person or entity other than the City, and that members of council submit the report to the city clerk before embarking on the trip or excursion:

Name of the sponsor:

Place or places to be visited:

Purpose of trip or excursion:

Date and duration of trip or excursion:

Trip value (reported no later than 15 days from return):

*Additional explanatory pages may be attached as necessary.*

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title (Mayor, Mayor Pro Tem, or Councilmember)

STATE OF TEXAS  
COUNTY OF TRAVIS

This instrument was acknowledged, sworn to and subscribed before me by

\_\_\_\_\_

On the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, to certify which witness my hand and official seal.

\_\_\_\_\_  
Notary Public in and for the State of Texas

\_\_\_\_\_  
Typed or Printed Name of Notary